

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
WEDNESDAY, MAY 31, 2023
10:00 A.M. REGULAR SESSION**

A regular meeting of the Commissioners' Court of Upshur County, Texas was held on Wednesday, May 31, 2023 at 10:00 a.m., with the following members of the Court being present, to-wit:

Present: Todd Tefteller – County Judge presiding,
 Gene Dolle – Commissioner Pct. #1
 Dustin Nicholson – Commissioner Pct. #2
 Mike Ashley – Commissioner Pct. #3
 Jay W. Miller – Commissioner Pct. #4

Judge Tefteller called the meeting to order at 10:03 a.m.

1. Invocation and Pledges

Prayer was led by Gene Dolle.

Pledges to the U.S. & Texas flags led by Dustin Nicholson.

2. Consider and take action on approval of:

- A. The minutes of the previous meeting;**
- B. Payroll changes;**
- C. Payroll;**
- D. Budget amendments;**
- E. Accounts Payable;**
- F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Certificate of Liability Insurance for Material Resources Inc; Certificate of Liability Insurance for Ergon Asphalt & Emulsions, Inc.; Proposal from US Imaging to Scan Civil & Tax Records from Microfilm Off-Site for the Upshur County District Clerk; and, applications for use of Upshur County roads and rights-of way and permit requests.**

Motion by Dustin Nicholson with a second by Gene Dolle to approve items A-F.

Motion carried 5-0. Unanimous vote in favor.

(SEE ATTACHED)

3. Discuss and take action to enter into an Annual Elevator Maintenance Contract with American Elevator Technologies.

Motion by Mike Ashley with a second by Dustin Nicholson to enter into an Annual Elevator

Maintenance Contract with American Elevator Technologies. Motion carried 5-0. Unanimous vote in favor. Judge Tefteller will read over the contract in detail before signing.

4. Discuss and take action on disbursement of available school funds.

Brandy Vick, Upshur County Treasurer, presented the Court with a breakdown of the \$375,000.00 that is to be disbursed to the Upshur County school districts of Gilmer ISD, New Diana ISD, Harmony ISD, Ore City ISD, Union Grove ISD, Big Sandy ISD, Gladewater ISD, Union Hill ISD, and Pittsburg ISD. Motion by Gene Dolle with a second by Jay W. Miller to authorize the disbursement of the available school funds as presented. Motion carried 5-0. Unanimous vote in favor.

5. Discuss and take action to appoint two (2) members of the Board of Directors of the East Texas Housing Finance Corporation from Upshur County.

Matter dies for lack of a motion.

6. Open bids for Road and Bridge Culverts. Discuss and take necessary action.

Connor Hewitt with Hewitt Farm Supply was the only bid submitted. See bid attached.

7. Hear from the Road and Bridge Administrator concerning his annual road report for the remainder of the year. Discuss and take necessary action.

Andy Jordan, Road and Bridge Administrator, updated the Court regarding his activity and planned projects for the roads.

8. Hear any updates and discuss and take necessary action concerning the Round XII Courthouse Grant Renovation and/or the Courthouse employee relocation during the renovation.

No updates to discuss.

9. The Court will go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:

_____ Section 551.071 (consultation with attorney(s));

A,B Section 551.072 (deliberation regarding real property);

C Section 551.0725 (deliberation and discussion of contracts being negotiated);

_____ Section 551.073 (deliberation about gifts and donations);

_____ Section 551.074 and 551.0745 (personnel matters);

_____ Section 551.076 (deliberation about security audits or security devices).

TO WIT:

- A. Deliberation regarding contracts for facilities which may be used during the Courthouse renovation.**
- B. Consider the damage caused to County roads by heavy equipment and mis-use by the public.**
- C. Consideration of contracts being negotiated for County IT Services.**

The Court went into CLOSED SESSION at 10:56 a.m.

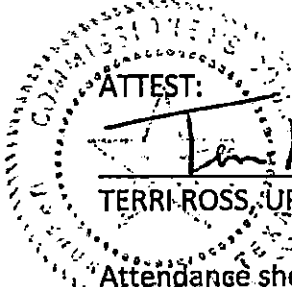
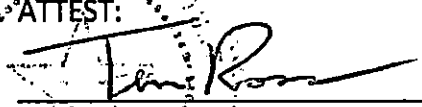
10. The Court will re-convene into open session and take any action necessary as a result of Executive Session.

The Court reconvened into OPEN SESSION at 11:35 a.m.

Judge Tefteller announced that it is the consensus of the Court that the County will proceed with renting the Cook building which is just north of Dwight Brannon's office to relocate the Pct. 4 Justice of the Peace, Pct. 4 Constable, Commissioner, Indigent Health Officer, and possibly the Emergency Management at a cost of \$1,250.00 per month with the County doing the ordinary maintenance and utilities. Judge Tefteller with the consensus of the Court can enter into that agreement. Contract to start June 1, 2023 and the County does not have to pay the rent on the north side of the building until July 1, 2023. No further action as a result of Executive Session.

11. Adjourn.

Motion by Mike Ashley with a second by Jay W. Miller to adjourn the meeting.
Meeting adjourned at 11:41 a.m. Motion carried 5-0. Unanimous vote in favor.

 ATTEST:


TERRI ROSS, UPSHUR COUNTY CLERK

Attendance sheet placed into minutes for recording purposes only.
Bills previously approved placed into minutes for recording purposes only.
Jury payroll placed into minutes for recording purposes only.

COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
THURSDAY, JUNE 1, 2023
9:00 A.M. SPECIAL SESSION

A Special meeting of the Commissioners' Court of Upshur County, Texas was held on Thursday, June 1, 2023 at 9:00 a.m., with the following members of the Court being present, to-wit:

Present: Todd Tefteller – County Judge, presiding,
 Gene Dolle – Commissioner Pct. #1,
 Dustin Nicholson – Commissioner Pct. #2,
 Mike Ashley – Commissioner Pct. #3,
 Jay W. Miller – Commissioner Pct. #4.



Judge Tefteller called the meeting to order at 9:16 a.m.
Prayer was led by Gene Dolle.

1. Hear from department heads regarding the 2023-2024 budget. Discuss and take necessary action.

Department heads presented their requests for the 2023-2024 budget for the Court's discussion and review.

Meeting recessed for lunch at 12:00 noon.
Meeting reconvened at 1:05 p.m.

Motion by Mike Ashley with a second by Jay W. Miller to adjourn the meeting.
Meeting adjourned at 2:48 p.m. Motion carried 3-0. Unanimous vote in favor.

The seal of Upshur County, Texas, is circular with a star in the center. The words "COMMISSIONERS COURT" are written around the top inner edge, and "UPSHUR COUNTY, TEXAS" around the bottom inner edge. The word "ATTEST" is written across the center of the seal.
ATTEST
A handwritten signature in cursive script, appearing to read "Terri Ross", is written over the seal.

TERRI ROSS, UPSHUR COUNTY CLERK

Attendance sheet placed into minutes for recording purposes only.
Bills previously approved placed into minutes for recording purposes only.
Jury payroll placed into minutes for recording purposes only.